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City Manager's Report
November 12, 2025 City Council Meeting
Prepared by: Regina O'Connell, City Clerk
Item #: 7.4

Subject: Receive and File Update on Recent Public Records Requests

Recommendation: Receive and File Update on Recent Public Records Requests.

Purpose: The purpose of this item is to inform the City Council of recent public records requests.

Strategic Plan Strategy: N/A

Background: In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

Discussion: Currently, the City Clerk's office has three open public records requests (highlighted in the table below). All items listed below have been received since the last City Council agenda was published.

DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	RECEIVED FROM
10/27/2025	3542 Cedar Ravine 1996 (or earlier) Annex Resolution	Julie
10/30/2025	Details regarding separation of former sworn officer.	Lisa Ross
11/2/2025	Final and compiled bid tabulation for Broadway Sidewalks submitted on 10/18/2023	Mark Zurada
11/3/2025	2789 Ray Lawyer: building/demolitions permits and certificates of occupancy	Breanna Phan/Partner Engineering & Science
11/3/2025	Current unclaimed/uncashed checks list	Kelly Mills/Cochran Investment Co.

Options: This report is for informational purposes only. No action is requested.

Environmental: N/A

Cost: There is no cost associated with this report.

Budget Impact: None.

Dave Warren, City Manager

Regina O'Connell, CPMC, City Clerk